Willow Street Mennonite Church

Employment Application Form

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Please print all information requested except signature | |  | | | | | Return to:  Willow Street Mennonite Church  399 East Penn Grant Road  Willow Street, PA 17584  or  pastorjoesherer@gmail.com | | |
|  | | | | | | | | | |
| Position: Worship Director | | | | | | | | | |
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| PLEASE COMPLETE PAGES 1-3. | | | | | | DATE | | | |
| Name | | | | | | | | | |
| Last First Middle Maiden | | | | | | | | | |
| Present address | | | | | | | | | |
| Number Street City State Zip | | | | | | | | | |
|  | | | |  | | | | | |
| Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Cell number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
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| Education | | | | | | | | | |
| TYPE OF SCHOOL | NAME OF SCHOOL | | LOCATION (Complete mailing address) | | | | | NUMBER  OF YEARS  COMPLETED | MAJOR & DEGREE |
| High School |  | |  | | | | |  |  |
|  |  | |  | | | | |  |  |
| College |  | |  | | | | |  |  |
|  |  | |  | | | | |  |  |
| Other |  | |  | | | | |  |  |
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| PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE | | Page 2 | | | | | |  | | | | |
| APPLICATION FOR EMPLOYMENT | | | | | | | | | | | | |
| Work Experience | Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary. | | | | | | | | | | | |
|  | | | | | | |  | | | | | |
| Name of employer  Address | | | | Name of last supervisor | | Employment dates | | | |  | | |
| City, State, Zip Code Phone number | | | |  | | From  To | | | |  | | |
|  | | | | Your last job title | | | | | | | | |
| Reason for leaving (be specific) | | | | | | | | | | | | |
| List the role you held, duties performed, skills used or learned, advancements or promotions while in this role.. | | | | | | | | | | | | |
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|  | | | | | | | | | | | | |
| Name of employer  Address | | | | Name of last supervisor | | Employment dates | | | |  | | |
| City, State, Zip Code Phone number | | | |  | | From  To | | | |  | | |
|  | | | | Your Last Job Title | | | | | | | | |
| Reason for leaving (be specific) | | | | | | | | | | | | |
| List the role you held, duties performed, skills used or learned, advancements or promotions while in this role.. | | | | | | | | | | | | |
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| Name of employer  Address | | | | Name of last supervisor | | Employment dates | | | |  | | |
| City, State, Zip Code Phone number | | | |  | | From  To | | | |  | | |
|  | | | | Your Last Job Title | | | | | | | | |
| Reason for leaving (be specific) | | | | | | | | | | | | |
| List the role you held, duties performed, skills used or learned, advancements or promotions while in this role.. | | | | | | | | | | | | |
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| PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE | | Page 3 | | | | | |  | | | | |
|  | | | | | | | | | | | | |
| May we contact your present employer? ❑ Yes ❑ No | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| Please list two references other than relatives or previous employers. | | | | | | | | | | | | |
| Name | | | | Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |
| Position | | | | Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |
| Company | | | | Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |
| Address | | | | Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |
| Telephone ( ) | | | | Telephone ( )\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |
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| Additional Qualifications | | | | | | | | | | | | |
| An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying. | | | | | | | | | | | | |
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| HAVE YOU EVER BEEN CONVICTED OF A CRIME? ❑ No ❑ Yes | | | | | | | | | | | |
| If yes, explain the number of conviction(s), the nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. | | | | | | | | | | | |
|  | | | | | | | | | | | |

DO YOU HAVE A DRIVER’S LICENSE? ❑ Yes ❑ No

WHEN WOULD YOU BE AVAILABLE TO BEGIN?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_